



PSG INSTITUTE OF TECHNOLOGY AND APPLIED RESEARCH
NEELAMBUR, COIMBATORE – 641 062
CAREER DEVELOPMENT CENTRE

Undertaking for Pursuing Internship in the Final Semester (UG/PG)

From

Date:

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.....

To

The Principal
PSG Institute of Technology and Applied Research
Coimbatore – 641062.

Through: **The Head of the Department**, Department of -----

Dear Sir,

Sub: Undertaking while pursuing Internship/Project Work II in Industry / Institutions.

I wish to inform that, I have been offered internship in the organization, details of which are provided below. The activities carried out during this internship will be adequate for completing Project Work II (Code.....) as per the recommendations of the Guide and the project review committee.

Name & Address of the Industry / Institution	Internship Period		Guide from the industry / institution with contact details	Guide in the department	Stipend receivable (if any)
	From (Date)	To (Date)			

I request you to permit me to accept the offer of internship and provide attendance for the duration mentioned.

I hereby undertake the following.

1. I will be regular and sincere in carrying out my internship at the above organization and I will obey the Rules and Regulations of the organization.
2. My attendance will be sent regularly to my department by the Industry / Institution.
3. I will attend all the project work II reviews scheduled in the department and submit the report for my Project Work II on or before the deadline specified by the Department.
4. I will update the guide in the college regularly through reports reviewed by the guide in the industry.
5. I have completed all course work except Project Work II to become eligible for the award of the Degree.
6. I have 1 / 2 final semester elective course/s for which I have registered along with other students. I will study the course/s under self-study mode and I will appear for all CA Evaluation Tests/Tutorials in the above course/s.
7. I have enclosed the offer letter for internship.
8. I am aware of internship and conversion to full time offer and I will abide by the rules of Placement & Training Office.
9. I have enclosed my parent's permission letter to carry out the internship/Project work.
10. #I am not in receipt of any other scholarship/Stipend from the company (Applicable to PG AICTE GATE Scholarship/ PG NON-GATE State Government Scholarship Students).
11. *If I intend to receive stipend from the company, I am aware that, I will not be eligible to receive the PG Scholarship receiving from AICTE / State Government during the period of my paid internship.

*Strike out if not applicable.

#PG GATE Student has to produce a letter from the company in their letter head to this effect.

Note: Do not edit the form.

(Tutor/Programme Coordinator)

(Guide)

(HoD)

(Signature of the Student)



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Recommendation from the department

Academic details of the student:

Name: _____ **Roll Number:** _____ **CGPA:** _____

Number of Pending Redo courses with Course Code & Title	Number of Pending RA courses with Course Code & Title	Pending Courses of current semester with Course Code & Title	REMARKS

The work assigned by the industry /institution **meets** the academic standards for Project Work II. This student has not accepted any other internship.

*This student has accepted another internship but has declined the same due to academic/ health/ financial reasons. The company/institution is informed of his inability to accept the offer through letter/email. The details of the organization is given below.

Name & Address of the Industry/Institution	Internship Period		Guide from the industry / institution with contact details	Guide in the department
	From (Date)	To (Date)		

This student can be permitted to accept the internship and complete Project Work II within the specified time period.

*Strike out if not applicable.

Tutor/Programme Coordinator

Guide

HoD

Placement Officer

Dean - Academic

Principal

NOTE:

1. Original Form shall be submitted to Placement Office
2. Photo copies shall be submitted to
 - a) Academic section
 - b) Concerned Department



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ANNEXURE

STUDENT UNDERTAKING FORM TO PURSUE FINAL SEMESTER INTERNSHIP (UG/PG)

Student Details

Student Name: _____

Roll Number: _____

Department: _____

I, hereby acknowledge and declare the following:

Since I have secured an internship opportunity and will be undertaking the final semester internship at _____ (company name), I understand that I will be away from the campus for the duration of the internship and will be unable to participate in the forthcoming on-campus full-time recruitment drives.

Therefore, I hereby voluntarily opt out of all forthcoming internship and full-time recruitment drives conducted by PSG Institute of Technology and Applied Research.

Signature of Student: _____

Signature of Parent: _____

Date: _____